2.2 ANDHRA PRADESH

1979-80

2.2.1 Administration : Sri P.Sitapati, I.A.S., took charge as the Commissioner of Archives, Archaeology and Museum, Hyderabad. The Commissioner of State Archives is being assisted by three Assistant Directors. The Research Officer continued to attend to the work of cataloguing of some of the Mughal and Asaf Jahi Records preserved in the State Archives. The staff strength of the Department during the period under review, is Gazetted 6, technical 73 and non-technical 112.

2.2.2 Budget : During 1979-80 a sum of Rs.15,08,900 was spent out of the budget provision of Rs.16,80,800. on the non-plan side and a sum of Rs.56,900 was spent out of the budget provision of Rs.1,00,000 on the plan side. For 1980-81 a budget provision of Rs.17,60,400 has been made on the non-plan side and Rs.100000/- on the plan side.

2.2.3 Record Management : Records of erstwhile Government of Hyderabad relating to Home Department were examined along with the special staff appointed by the Home Department for the purpose. Record Disposals were examined and arranged. 319 files of Home Department were marked for retention.

2.2.4 Research and Reference : During the period under report 99 research scholars availed themselves of the research facilities and 2,952 records were requisitioned by them, 34 files were requisitioned by the Govt.agencies. These apart, 172 queries from private agencies/individuals were attended to.

2.2.5 Reference Media : Summary inventories for Record Disposals for 10 years were prepared and for the remaining period it is under preparation. Out of 60 rolls containing

Mackenzie and Brown collections, catalogues of 3 rolls containing 1,898 folios were prepared.

2.2.6 Publication Programme : During the period under reference two issues (Volume VII) of the "ITIHAS", half-yearly journal of the Department were brought out. Volume I (Part I) of Catalogue of 4000 Persian documents pertaining to Aurangzeb's reign was published. Part II of the said volume is in the press and will be released shortly.

2.2.7 Preservation of Records : During the period 15,915 sheets were guarded, 13,758 sheets repaired with tissue paper and 33 sheets with chiffon. Besides, 610 books were bound, 637 books and 11,214 files stitched.

2.2.8 Photo-duplication : The Andhra Pradesh State Archives has its own microfilming unit. The State Archives has a xerox equipment also. During the period under report 7,987 frames of microfilm negatives, 21,200 frames of microfilm positives, 3,258 xerox copies, 257 copies of enlargements, 10 copies of dupliphot prints and 253 photo copies were prepared.